



Client's Name: _____

Pre-Appointment Prep Form

We're looking forward to providing you with furniture and household items that help turn your house into a home. Whether you've chosen the In-Person Shopping option or Shop for Me option, use this form to the best of your ability to help us help you receive the perfect item(s) for your home. NOTE: The information requested here is in addition to the information already provided in your referral.

***REQUIRED INFORMATION (FOR DELIVERY ONLY)*:**

The following information is required to help us help our delivery team when it's time to drop off your items. Please provide as much detail about entering your space as possible.

RECEIVING YOUR ITEMS:

1. What type of parking will I / DIG use to unload my item(s)? (circle one)

Street Parking Driveway No Parking (Must Use Flashers) Other_____

2. The doorway I will be using to bring in my item(s) is (circle all that apply):

Narrow Wide Sharp Turns Up Stairs

3. I have #_____ steps to enter through this door

4. I have obstructions that might make it hard to bring in my item(s): Yes No
**Common examples include a kitchen counter, a tight turn, a long hallway, a narrow hallway, etc.*

If yes, please explain: _____

OPTIONAL ADDITIONAL INFORMATION:

The following questions are optional and created to help you make the most of your service time with DIG.

RECEIVING YOUR ITEMS:

1. PICK UP ONLY: I will be using the following type(s) of vehicle to pick up my item(s): (circle one)

Car/Sedan SUV Pick Up Truck Van Trailer Uhaul Other _____

HALLWAYS:

1. My hallways are/have (circle all that apply):

Narrow Wide Sharp Turns Crowded Empty

Other _____

2. The average size of my hallways are: _____ FT wide by _____ FT tall

WINDOWS:

1. Do you need window treatments/coverings? Yes No

If yes, please answer the questions in this section. If no, skip this section.

2. I have #_____ windows that need coverings

3. The measurements of the windows are:

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

_____ FT wide by _____ FT tall

KITCHEN:

1. The following are items commonly found at DIG; however, **this is not a full list of items we may have**. If you find you're missing tools in your kitchen, look through the list and circle which ones you hope to take home today. This will help our Personal Shopper(s) keep a special eye out for you! (Circle all that apply):

Microwave	Toaster	Toaster Oven	Blender
Coffee Pot	Crockpot	Spatula	Can Opener
Pizza Cutter	Grater	Colander	Cutting Board
Tongs	Rolling Pin	Pie Pan	Tupperware

Other _____

CHILDREN:

1. Do you have a child or children living in your home? Yes No

If yes, please answer the questions in this section. If no, skip this section.

2. What does your child/children like? This will help your Personal Shopper keep an eye out for special items that they may enjoy having at home! (Circle all that apply):

Write	Read	Draw	Color	Play Make Believe
Watch TV	Play Video Games	Play and/or Watch Sports		
Go to School	Interact with Animals	Create		

Other _____

Do they like any specific cartoon character / TV show / movie / etc?

3. My child/children's favorite colors are (circle all that apply):

Purple Orange Red Blue Pink Black
Brown Yellow Green

Other _____

DECOR:

1. How would you describe your style? This will help your Personal Shopper keep an eye out for items that would complement your taste.

I'd describe my style as (circle all that apply):

Farmhouse Cabin/Rustic Modern Vintage/Antique
Minimalist Maximalist Funky Nostalgic

Other _____

2. I'd like seasonal decor for (circle all that apply):

Christmas Hanukkah Winter Valentine's Day
Easter Thanksgiving Halloween Summer
Spring Fall St. Patrick's Day

Other _____

3. My favorite type(s) of decor is (circle all that apply):

Photographs Paintings Sayings/Phrases Figurines
Religious Silly/Funny/Sarcastic Glamour
Spiritual Family-Focused Inspirational

Other _____

HOBBIES/INTERESTS/VALUES (to help us find extra special things, just for you!):

1. I am religious. Yes No

If yes, please identify your faith: _____

2. I am a pet owner. Yes No

If yes, let us know what you have! _____

3. My favorite colors are (circle all that apply):

Purple Orange Red Blue Pink Black

Brown Yellow Green

Other _____

4. Do you identify with a specific culture and/or race? Yes No

If yes, please identify your background: _____

ANYTHING ELSE YOU'D LIKE US TO KNOW ABOUT YOU OR YOUR HOME?

Thank you for taking the time to answer these questions! We hope it will help you find the perfect items for your home. Please refer to the first page on what to do with your completed form. **Please also be sure to review and fully understand our Client Terms as described on the following page.**

DIG Client Understanding and Agreement

Clients must demonstrate the acknowledgement of each line to indicate their understanding of DIG's terms of service. Although this agreement has been reviewed at the time of the client's initial referral, we request that all Personal Shoppers also review these terms prior to shopping in-person.

- I understand that I can only submit one request for items from DIG per circumstance.
- I understand that I may not receive everything I need during my trip to DIG based on availability of donations and specific items. This is my one and only opportunity to shop at DIG and understand that I cannot make a second appointment.
- I confirm that I do not currently own any of the furniture or household items that I will receive during my trip to DIG.
- I understand that most furniture is used and is offered in "as is" condition with no guarantees for functionality or quality. DIG is not liable for any damaged or broken donations. If something is discovered damaged or broken after bringing it home, it is up to me to dispose.
- I understand that DIG volunteers cannot take away or move out any unwanted furniture before, during, or after delivery.
- I understand that I should arrange my own assistance to bring inside, set up, and assemble any furniture or household items provided by DIG.
- I understand that I need to provide at least 24 hours' notice if my scheduled delivery or pick up time no longer works. If I am not present for my scheduled appointment, DIG will not provide another option.